

SCHEDULE C-1

Assurance of Compliance Coordinating Registered Professional

See Subsection 2.4.3. of Division C of the Alberta Building Code

To: The *authority having jurisdiction*

Date: _____

Address

Postal Code

Name of project

Address

Legal description

Permit number

I hereby give assurance that

- (a) I have fulfilled my obligations for coordinating the *field review* as outlined in Sentence 2.4.4.1.(1) of Division C of the Alberta Building Code (ABC) and as agreed to in the previously submitted Schedule A-1;
- (b) I have enclosed documents supporting all approved changes to the plans and specifications prepared by all of the *registered professionals of record* on which the *building permit* was issued for this *project*;
- (c) The *project* with the noted changes substantially complies with
 - (i) the applicable requirements of the Alberta Building Code, and
 - (ii) the plans, specifications and other documents submitted in support of the application for the *building permit*; and
- (d) I am a *registered professional* as defined in the Alberta Building Code.

Schedule C-1 – Continued

Coordinating Registered Professional

Signature

Date

Note: affix seals over signature

I, _____, have signed on behalf
of

Firm

Name

Address

Postal Code

- Note: 1. This letter shall be submitted by the *coordinating registered professional* after completion of the *project* and before permission to occupy is issued by the *authority having jurisdiction*. Separate similar letters (Schedule C-2) shall be submitted by each *registered professional of record* to the coordinating register professional.
2. In this letter the words in italics are defined in the Alberta Building Code.
 3. This letter must be signed by the *registered professional*.
 4. The term “substantially comply” is used in *field review* because a *registered professional* does not supervise the actual construction.
 5. The *constructor* is responsible for safety of the public and workers at the *project* site.

The Alberta Building Code defines a *registered professional* to mean

- (a) a person who is registered or licensed to practice as an architect under the Architects Act, or
- (b) a person who is registered or licensed to practice as a *professional engineer* under the Engineering, Geological and Geophysical Professions Act.