

**2009 Municipal Sponsorship
Program Application**

Municipality Information			
Municipality			
Contact Name			
Telephone/Fax	<table border="1"> <tr> <td><i>Telephone:</i></td> <td><i>Fax:</i></td> </tr> </table>	<i>Telephone:</i>	<i>Fax:</i>
<i>Telephone:</i>	<i>Fax:</i>		
Email			

Office Use Only
Municipal Code
Application No.

- A separate grant application is required for each project being undertaken.
- A municipality participating in a project must assign a minimum of 10 per cent of its base grant amount to the project.
- In the case of an Intermunicipal Project only one application is required from the managing partner municipality. This application should be accompanied by supporting resolution(s) from the managing municipality and each contributing municipality.
- Municipal Sponsorship Program funding must not be used to pay for work done or materials obtained prior to April 1, 2009. Projects for this program year will be completed by December 31, 2011.
- For assistance in completing this application, please contact a grant policy advisor by dialing toll free 310-0000, then (780) 427-2225.

Project Information

1. Project Name (please be brief): _____
2. How many Projects is your municipality applying for? (3 projects maximum) _____
(Includes single and intermunicipal projects)
3. Provide a description of your Project. *(Point form is acceptable)*

(Describe **what** is to be done and **how** your municipality intends to implement the Project (e.g., sources of labour, supplies, and equipment), the location of the Project, if appropriate, and any other information that will explain what will be accomplished using the Municipal Sponsorship Program grant. Attach a separate sheet if necessary.)

What:

How:

Project Information *(continued)*

4. **Check off** all of the Municipal Sponsorship Program objective(s) that this project meets, and then **describe how** this project meets the(se) checked objective(s).

- Improved governance or administration
- Enhanced services or service delivery
- Increased intermunicipal co-operation

Grant Calculation

5. Indicate if this is a Single Municipal Project **or** an Intermunicipal Project and show the allocation(s) and the bonus amount (if applicable) below. (Note: Maximum 2 decimal places in % allocated.)

Single municipality

Base Funding	x	% Allocated to this Project	=	\$ Allocated to this Project
		Max. 2 decimal places		Insert this figure into Box 5(a)

OR

Intermunicipal *(List each participating municipality, including the managing municipality, and indicate the percentage each municipality is allocating to the project. Attach a separate sheet if necessary.)*

Municipality	Base Funding		% Allocated to this Project		\$ Allocated to this Project
		x	%	=	\$
		x	%	=	\$
		x	%	=	\$
			Max. 2 decimal places		
			Sub-total:		\$
			x 0.35		\$
			TOTAL		\$
					Insert this figure into Box 5(a)

5(a)

Grant Calculation (continued)

6. Is this a Priority Project, as defined in Appendix A of the Program Guidelines, and therefore eligible for a Priority Bonus?

No (Insert a zero amount (\$0) into box 6(a) and go to Step 7.)

Yes (Select the category below that best fits your project, and complete the Priority Bonus calculation.)

Priority Categories:

- Energy Efficiency
- Infrastructure Management Systems
- Emergency Services (Including Ground Ambulance Services)
- Sustainability and Land Use Planning
- Water/Wastewater/Solid Waste Management Systems
- Recreation

Bonus Calculation:

Enter amount from 5(a) \$
 x 0.35 = \$ → \$ **6(a)**

7. TOTAL grant amount requested: *Add together amounts from 5(a) and 6(a)* \$ **7**

Round to the nearest dollar.

8. Provide or attach a detailed breakdown of the cost estimates for each of the Project components that will be **funded by the grant**. (Note: the total grant dollars allocated in **8(a)** must be equal to the total grant amount requested in **Question 7**.)

Project Component	Estimated Cost	Grant Dollars Allocated to this Component
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Grant Dollars Allocated	\$	\$

8(a)

If you are requesting priority bonus funding, calculate what percentage of the Grant Dollars Allocated in 8(a) will be applied to one or more of the priority project categories, and insert that amount in 8(b).

(Note: to qualify for priority bonus funding, the amount in 8(b) must be at least 70 per cent. See page 7 of the 2009 Program Guidelines for an example of this calculation.)

% of Grant Dollars Allocated to Priority Project Categories % **8(b)**

Certification

This section must be completed by the applicant or by the managing partner municipality.

I certify that:

The municipality is prepared to enter into a conditional grant agreement with the Province of Alberta when this application is approved.

Signature of Duly Authorized Signing Officer

Print Name

Date of Signature

Telephone Number *(include area code)*

Application Check List

Before mailing this application, check that the following has been done:

- the application form has been signed; and
- copies of council resolutions from each of the participating municipalities are attached, including the managing partner municipality, **if your application is for an Intermunicipal Project.**

If you have any questions, please call (780) 427-2225 or toll-free by first dialing 310-0000.

The application deadline is January 15, 2010.

Return completed applications to:

Alberta Municipal Affairs
Municipal Services Branch
Municipal Grants
17th Floor, 10155 102 Street
Edmonton, Alberta T5J 4L4

or by fax: (780) 422-9133

or by Email: municipal.sponsorship@gov.ab.ca