



# **2018 DESIGNATED INDUSTRIAL PROPERTY ASSESSMENT**

## **Understanding Your Assessment Notice As The Assessed Person**

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## Introduction

This guide is provided to assist your company in understanding your 2018 designated industrial property assessment notice and related fields and columns.

You will need to refer to the [Municipal Government Act](#) when reviewing the specific details of your company's assessment.

The information in this document describes the different fields by corresponding item numbers on the sample notice (pages 1 and 2) as it relates to the individual property type.



**Alberta Municipal Affairs**  
**YYYY Assessment Year Designated Industrial Property Assessment Notice**

**(A) DIPAUID<sup>1</sup> / Roll Number:** 99999999  
**(B) Assessed Person:** ASSESSEE NAME  
**Mailing Address:** ADDRESS LINE 1  
 ADDRESS LINE 2  
 ADDRESS LINE 3  
 ADDRESS LINE 4  
 ADDRESS LINE 5  
**(C) School Support:** **Public:** 0%  
**Separate:** 0%  
**Undeclared:** 0%

**(D) Tax Jurisdiction Name:** ABC  
**(E) Tax Jurisdiction Number:** 99999  
**(F) Legal Land Description:**  
**(G) Parcel Size:** 0

**(H) Notice of Assessment Date:** DD-MM-YYYY  
**(I) Date Sent:** DD-MM-YYYY  
**Tax Year:** YYYY  
**Vintage:** ANNUAL

A COMPLAINT ABOUT AN ASSESSMENT FOR DESIGNATED INDUSTRIAL PROPERTY (DI PROPERTY) MUST BE FILED ON OR BEFORE:

**DD-MMM-YYYY**

WITH:

CHAIR  
 MUNICIPAL GOVERNMENT BOARD  
 2<sup>ND</sup> FLOOR  
 1229 91 STREET SW  
 EDMONTON AB T6X 1E9  
 CANADA  
 PHONE: 780-427-4864

THIS DOCUMENT IS ISSUED BY:

ALBERTA MUNICIPAL AFFAIRS  
 ASSESSMENT SERVICES BRANCH  
 CENTRALIZED INDUSTRIAL PROPERTY ASSESSMENT  
 15<sup>TH</sup> FLOOR, COMMERCE PLACE  
 10155 102 STREET NW  
 EDMONTON AB T5J 4L4  
 CANADA  
 PHONE: 780-644-4431

**Signature**

Steve White, Provincial Assessor

A complaint must contain the information described in s. 22 of MRAC<sup>2</sup>.

<b>(J) Property Class<sup>3</sup></b>	<b>(K) Assessment Class</b>	<b>(L) Property Description Code</b>	<b>(M) Land</b>	<b>(N) Improvement</b>	<b>(O) Total Taxable</b>	<b>(P) Total Exempt</b>	<b>(Q) Total GIPOT<sup>4</sup></b>
0	Class	XXX	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Note: The municipality is responsible for the tax notice, pursuant to MGA s. 333.

<sup>1</sup> DIPAUID is Designated Industrial Property Assessment Unit Identification number

<sup>2</sup> MRAC is Matters Relating to Assessment Complaints

<sup>3</sup> As per the Municipal Government Act (MGA) s. 297(1), 297(4)

<sup>4</sup> GIPOT means Grant in Place of Taxes

## Designated Industrial Property Assessment Notice 2017 Assessment Year

A separate designated industrial property assessment summary notice is prepared for each Roll Number/Property Class (section 297 of the *Municipal Government Act*). This was done to ensure the correct assessment of each property type and allow the notice to be sent to multiple owners. The summary notice contains the following information:

ITEM #	COLUMN OR FIELD HEADINGS	DESCRIPTION
A	DIPAUID / Roll Number	Designated Industrial Property Assessment Unit Identification number assigned by Alberta Municipal Affairs. This number matches the roll/account number supplied by the municipality where the designated industrial property resides.
B	Assessee Name and Mailing Address	The name and mailing address of the assessed person or corporation owning/operating the assessed properties. This information is supplied by the municipality.
C	School Support	Describes the school support for all designated industrial properties per assessed person or corporation. Values: U = Undeclared (default), P = Public or S = Separate.
D	Tax Jurisdiction Name	The name of the Alberta municipality with the ability to levy property taxes.
E	Tax Jurisdiction Number	Alberta Municipal Affairs identification number for the Alberta municipality with the ability to levy property taxes.
F	Legal Land Description	If applicable, as provided by the assessed person <ul style="list-style-type: none"> <li>• From Address (if applicable) LSD-SEC-TWP-RG-WM, or Plan Block Lot (if available).</li> <li>• To Address (if applicable) LSD-SEC-TWP-RG-WM, or Plan Block Lot (if available).</li> </ul>
G	Parcel Size	This information supplied by the municipality.
H	Notice of Assessment Date	The first date that starts the 60 days to file a complaint to the MGB
I	Date Sent	Date the assessment notice is sent to the assessed person.
J	Property Class	In accordance to section 297 of the <i>Municipal Government Act</i> .
K	Assessment Class	1) Residential; 2) Non-Residential; 3) Farmland; and, 4) Machinery and Equipment. The classes are set out in section 297(1) of the <i>Municipal Government Act</i> .
L	Property Description Code	R - Residential NR – Non-Residential F – Farmland ME – Machinery and Equipment
M	Land	The total land assessment subject to property taxes by the municipality.
N	Improvement	The total improvement assessment subject to property taxes by the municipality.
O	Total Taxable	The total taxable assessment subject to property taxes by the municipality.
P	Total Exempt	The total assessment by property type exempt from taxation as per the <i>Municipal Government Act</i> . These properties are assessable but not subject to property taxes by the municipality.
Q	Total GIPOT	The total assessment by property type that may be subject to a Grant In Place Of Taxes provided by a government body, as per the <i>Municipal Government Act</i> .

Each assessed person will receive a summary of designated industrial property assessments by municipality. If a municipality consists of more than one assessment jurisdiction, all related properties will be reflected on one designated industrial property assessment summary notice.