

October 28, 2011

Attention: First Nations with a taxing bylaw
Métis Settlements

Re: Letter of Authorization for Linear Inventory Representation

Please be advised that as of 2012, a Letter of Authorization (LoA) will be required if you wish to be represented in matters of linear inventory (examples of linear inventory include wells and pipelines). This requirement also applies to current representation.

The Assessment Services Branch (ASB) wants to reiterate the importance of treating your inventory information with confidentiality (pursuant to the *Freedom of Information and Protection of Privacy Act*). To ensure continued confidentiality, ASB staff requires an LoA to discuss or release your linear inventory or well drilling activity information to any person or company. Members of your own Indian Reserve or Métis Settlement do not need an LoA to directly discuss or request your information.

The LoA requires renewal every five years or when there is a change. The ASB requires the LoA to be on the letterhead of the Indian Reserve or Métis Settlement and in its original form (a scanned copy of the original document is acceptable). A sample LoA is attached for your convenience and can also be downloaded from the ministry's website¹.

If you require any further clarification, please contact Anita Sjouwerman at 780-427-2725 or by email at ma.alpasmal@gov.ab.ca. Government of Alberta telephone numbers can be reached toll free from anywhere in Alberta by first calling 310-0000 and, after the prompt, entering the 10-digit telephone number.

Yours truly,



Christine Risling
Director, Linear Property Assessment Unit

Cc: Representatives

Attachment

¹ A sample LoA template can be obtained at the website www.municipalaffairs.alberta.ca, then by selecting Municipalities & Communities/Property Assessment and Taxation, and scrolling down to Linear Property Assessment.