

**Information to file complaints on linear property assessments for the 2015 tax year**

**The deadline for filing a complaint** on linear property assessments is 60 days from the date the assessment notice is sent and appears on the linear property assessment notice.

**Complaints** about linear property assessments must be filed **with the Administrator of the Municipal Government Board**<sup>1</sup>.

Administrator  
Municipal Government Board  
15<sup>th</sup> Floor, Commerce Place  
10155 – 102 Street  
Edmonton AB T5J 4L4

Phone: 780-427-4864  
E-mail: [mgbmail@gov.ab.ca](mailto:mgbmail@gov.ab.ca)

**Filing complaints and complaint fees** are pursuant to section 18 of the *Matters Relating to Assessment Complaints Regulation*<sup>2</sup>.

- 18(1) If a complaint is to be heard by the Municipal Government Board, the complainant must
  - (a) complete and file with the administrator a complaint containing the information set out in section 19, and
  - (b) pay the appropriate complaint fee set out in Schedule 2 at the time the complaint is filed.
- (2) If a complainant does not comply with subsection (1),
  - (a) the complaint is invalid, and
  - (b) the Municipal Government Board must dismiss the complaint.

**Complaint fees**, as listed in Schedule 2 of the *Matters Relating to Assessment Complaints Regulation*<sup>2</sup>, are as follows:

Category of Complaint	Complaint Fee	
Linear property-power generation	Flat fee	\$650 per facility
Linear property-other	Flat fee	\$ 50 per LPAUID *

\* Linear Property Assessment Unit Identification

**Links:**

- 1 For **complaint forms** and other forms/information see the ministry’s website at [www.municipalaffairs.alberta.ca](http://www.municipalaffairs.alberta.ca), then by selecting Agencies, Boards, & Commissions/Municipal Government Board/Forms and Reports.
- 2 A copy of the *Matters Relating to Assessment Complaints Regulation* as well as the *Municipal Government Act* can be obtained from the ministry’s website at [www.municipalaffairs.alberta.ca](http://www.municipalaffairs.alberta.ca), then by selecting Municipalities & Communities/Property Assessment and Taxation/Legislation.

Prepared by: Alberta Municipal Affairs  
Linear Property Assessment Unit